**Progress Report Form**

**INSTRUCTIONS TO THE PRINCIPAL INVESTIGATOR:** *Progress reports are submitted every 12 months for low and minimal risk studies, 6 months for moderate risk studies, and 3 months for high-risk studies. Obtain an electronic copy of this form and encode all information required in the space provided. Print the form in LETTER size paper; then date and sign this form before submission.*

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| --- | --- | --- |
| **FEU-NRMF IERC CODE:** | | |
| **STUDY PROTOCOL TITLE:** | | |
| **APPROVAL DATE:** <mm/dd/yyyy> | | |
| **PRINCIPAL INVESTIGATOR:** | | |
| **Email:** | **Telephone:** | **Mobile:** |
| **STUDY SITE:** | | |
| **STUDY SITE ADDRESS:** | | |
| **SPONSOR:** | | |
| **SPONSOR CONTACT PERSON:** | | |
| **Email:** | **Telephone:** | **Mobile:** |
| **Ethical clearance effectivity date** | | |
| **SUBMISSION DATE:** (to be filled out by FEU-NRMF IERC) <mm/dd/yyyy> | | |
| 1. **Start date:** | | |
| 1. **Expected end of the study:** | | |
| 1. **Number of enrolled participants:** | | |
| 1. **Number of required participants:** | | |
| 1. **Number of participants who withdrew:** | | |
| 1. **Deviations from the approved protocol:** | | |
| 1. **New information** (literature or in the conduct of the study) that may significantly change the risk-benefit ratio): | | |
| 1. **Issues/problems encountered:** | | |
| **SIGNATURE OF PRINCIPAL INVESTIGATOR:** | | |
| **DATE SIGNED:** <dd/mm/yyyy> | | |

**RECOMMENDATIONS (for FEU-NRMF IERC use only)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Comments of Primary Reviewer** | | | |
| RECOMMENDED ACTION:   * Uphold original approval with no further action * Request information: (indicate information) * Recommend further action: (indicate action) | | | |
| **PRIMARY REVIEWER** |  | Signature |  |
| Date: <mm/dd/yyyy> |  | Name | <Title, Name, Surname> |
| **SECRETARY** |  | Signature |  |
| Date: <mm/dd/yyyy> |  | Name | <Title, Name, Surname> |
| **CHAIR** |  | Signature |  |
| Date: <mm/dd/yyyy> |  | Name | <Title, Name, Surname> |